

## **Minda de Gunzburg Center for European Studies Call for Seminar Proposals**

*CES is now accepting proposals for Seminars.  
Current Seminars wishing to be considered for renewal must also submit a proposal.*

The **Minda de Gunzburg Center for European Studies** (CES) is the oldest and largest university center dedicated to the study of modern Europe the United States. Since its founding in 1969, CES has been a place of extensive intellectual engagement across social science disciplines, generations, and the Atlantic. The Center supports research, student internships, visiting scholars, and diverse programmatic activities, including Seminars.

**CES Seminars** aim to bring together faculty, students, visiting scholars, practitioners, affiliates, and other members of the academic community in a multidisciplinary and creative scholarly exchange on topics relative to contemporary Europe. Functioning in accordance with the Center's rules and procedures, Seminars consist of a series of events focused on an overarching theme and are normally open to the university community and broader public. **All seminars are intended to be conducted in person.**

CES provides Seminars with financial and administrative support and helps to integrate and publicize their activities within the university community.

### **Seminar Framework and Requirements**

A Seminar may be co-chaired by up to 4 people, including faculty, graduate students or affiliates of Harvard or nearby universities that share similar research interests and academic objectives. It is highly recommended that Seminars incorporate the participation of students, either as coordinators or co-chairs. The Seminar's focus should speak to the mission and principal disciplines of CES, foster critical analysis and meaningful discussion, and engage a diverse group of experts, including for example, scholars, researchers, policymakers, journalists, NGO activists, among others. Together co-chairs plan topics for discussions, invite guest speakers, submit relevant event information, liaise with CES staff on scheduling and overseeing the event proceedings. Seminars must meet regularly throughout the academic year and commit to organizing 2 talks per semester.

Within these areas, CES welcomes proposals for Seminars to begin in Fall 2024 and continue through the 2025-2026 academic year. CES is open to considering various seminar formats, including but not limited to the following:

- Speaker series: host diverse panels/individual guest speakers who are experts in their fields to present on topics related to the seminar theme. Speakers can include academics, public figures, and others.
- Research labs: co-chairs involved in shared/related innovative research endeavors convene a Seminar to provide a public forum for sharing and receiving input on their work, inviting outside experts for public presentations, etc.
- Non-credit collaborative teaching Seminars: seminars co-taught by two or more instructors (from different disciplines) who expose participants to a topic of shared interest, and encourage active debate, the presentation of differing and nuanced perspectives. This may even serve as an incubator to pilot potential new course offerings.

- Multimedia seminars: seminars that incorporate various media such as films, podcasts, artwork, music, etc., in addition to traditional presentations.

Each Seminar will be granted a mandate of 2 years and will receive a budget of \$6,000 annually. These funds may be used to cover the following costs:

- Airfare, travel and accommodations and other travel-related expenses for visitors
- Food costs related to events
- Graduate student administrative assistance

### **Seminar Expectations and Deliverables**

**Seminars should cover an array of topics and offer fresh and diverse voices and perspectives and commit to organizing 2 events per semester beginning in Fall 2024.**

Seminars must comply with Harvard's rules governing travel, reimbursement, and other financial procedures and are responsible for tracking expenses and working with CES staff to ensure accuracy of expenditures and reporting. CES staff will be responsible for the financial administration of the Seminars and will provide periodic financial updates.

Seminars may, should they so choose, supplement their budget by seeking additional funding with the prior knowledge and consent of CES. At the end of their mandate, should the chairs wish that the Seminar be considered for renewal, a new proposal will be required.

In addition to the annual budget, CES will provide Seminars space for events as well as administrative support for seminar room and meal reservations, assistance with visitors' travel arrangements, and publicity on the Center's website and in weekly event email announcements.

### **Seminar Proposal Requirements**

**All proposals must be submitted by April 12, 2024 using the online form available [here](#).**

**All proposals should include the following items:**

- A brief description/statement of purpose (150 words max) of the proposed Seminar.
- A statement (500 words max) of the topic to which the Seminar will be devoted, explaining how the proposed Seminar will contribute to the intellectual environment.
- Names, contact information and short bios of the proposed Seminar Co-Chairs.
- A list of possible events and/or speakers the Seminar would like to host next academic year
- Information on external sources of proposed supplemental funding, if any (not required).

All proposals will be reviewed by the CES Steering Committee. Questions regarding this call for proposals may be addressed to Albana Shehaj, at [albana.shehaj@fas.harvard.edu](mailto:albana.shehaj@fas.harvard.edu).